



Program Developer

Location: TO BE DETERMINED

Job Opening ID: 8756

Temporary, Full-Time

Commencing: As soon as possible until March 31, 2018

Deadline to Apply: September 18, 2017

INTERNAL POSTING

DUTIES: The successful candidate will be responsible to plan, develop, and organize instructional and evaluation material for programs in College of the North Atlantic's Engineering Technology and Natural Resources (ETNR). The incumbent will provide coordination and facilitation of program/curriculum research, design, and development; manage academic partner relationships with regard to program/curriculum development needs; provide curriculum development consultation to faculty and subject matter experts in order to facilitate the development of new courses or to review and enhance existing courses; facilitate the course development process; ensure courses adhere to identified standards; complete standardized curriculum documentation ensuring quality and consistency; support accreditation and curriculum planning and development initiatives; collaborate with internal and external stakeholders; and assist in developing evaluation tools for assessing effectiveness of courses. Duties will include organizing and leading industry/stakeholder consultation sessions designed to capture industry input throughout the program development/review process. The incumbent will work closely with staff within the School of ETNR, including the Dean and other faculty members, and other Program Development staff within the College. Other related duties may be assigned as required.

QUALIFICATIONS: In this role, you will need to provide expertise in program and curriculum design to enhance programs and play a key role in the development of new programs within the School of ETNR at College of the North Atlantic. The successful candidate must possess a thorough knowledge of engineering and natural resources education and practice; adult learning principles and instructional strategies; and accreditation and continuous improvement/quality assurance processes. Candidates must have the ability to work collaboratively with teams, displaying effective interpersonal skills and demonstrating the ability to be creative and innovative in course design and development. Candidates must also demonstrate excellent written and verbal communication skills; possess strong research and analytical skills; work with a high attention to detail; and employ superior organizational skills including the ability to manage multiple priorities and meet tight deadlines. Candidates must have strong facilitation skills and be able to work independently under minimal supervision. These qualifications would normally be acquired through the completion of a degree in engineering, supplemented by recent, relevant industry experience and experience in an instructional and curriculum development role. An equivalent combination of education and experience may be considered.

SALARY: Commensurate with qualifications and experience in accordance with the College of the North Atlantic Faculty Collective Agreement.

College of the North Atlantic is an Equal Opportunity Employer

The successful candidate will be required to provide a recent Certificate of Conduct.

Please apply on line complete with resume at www.cna.nl.ca. Names of three professional references will be required as part of the interview process.

Candidates must clearly demonstrate in their resume that they meet all of the required qualifications. Failure to do so may result in a candidate being screened out of the competition.

For questions regarding this job opening, please contact Sergio Deleon, Human Resources Consultant at sergio.deleon@cna.nl.ca or by phone at (709) 758-7229.