



Program Developer – Industrial Trades

Location: Headquarters - Stephenville

Job Opening ID: 9411

Full-Time, Permanent

Commencing: As soon as possible

Deadline to Apply: July 22, 2018

INTERNAL POSTING

DUTIES: The Program Developer will be responsible for the development of program proposals particularly focused in the area of Industrial Trades. The incumbent will work closely with the Dean of Industrial Trades in the facilitation of needs assessment, industry and faculty focus groups, course reviews and development. The program developer will use curriculum development processes such as DACUM in program proposal development.

This position acts as a liaison between the Dean of Industrial Trades, Campus Management and faculty maintaining quality control concerning program implementation, resourcing and safety management to ensure consistent learning outcomes, high delivery quality and safe learning environments. Development and implementation of program safety plans in consultation with campuses is a key role of this position. The School of Industrial Trades actively pursues international projects involving technical and vocational programming and involvement in these projects, including associated travel, is a requirement. This is an instructional leadership position and duties are performed with considerable independence. Travel may be required.

QUALIFICATIONS: Candidates will have in-depth knowledge of the principles of instructional design, program and curriculum development, adult learning, teaching and learning strategies, the apprenticeship system, accreditation, and continuous improvement processes. Excellent oral communication, writing and editing skills as well as strong interpersonal skills are required. Strong project management, analytical, organizational and computer skills will be essential to this position. Candidates should demonstrate a strong knowledge of issues related to industrial trades program development and delivery. Awareness of trends at the post-secondary level and commitment to student success strategies and initiatives should also be demonstrated. Preference will be given to those candidates with demonstrated expertise in needs analysis, focus group facilitation, and evaluation methods. The skills for this position would be acquired through current Interprovincial Journeyperson Certification supplemented with at least 5 years teaching experience at the post-secondary level and recent relevant work experience in curriculum design, development, review and projects in those disciplines. A Bachelor of Education (Post-secondary or Secondary), Master of Education, Arts, or Science and teaching experience at the secondary level will be considered assets. Knowledge of the provincial secondary school curriculum, current trends and issues at the secondary level, particularly focused on literacy and numeracy issues, and a knowledge of online teaching and learning would also be considered assets for this position.

SALARY: Commensurate with qualifications and experience in accordance with College of the North Atlantic Faculty Collective Agreement.

College of the North Atlantic is an Equal Opportunity Employer.

The successful candidate will be required to provide a recent Certificate of Conduct.

Please apply on line complete with resume at www.cna.nl.ca. Names of three professional references will be required as part of the interview process.

Candidates must clearly demonstrate in their resume that they meet all of the required qualifications. Failure to do so may result in a candidate being screened out of the competition.

For questions regarding this job opening, please contact Iris Phillips, Human Resources Consultant at iris.phillips@cna.nl.ca or by phone at (709) 466-0254.