



Instructional Assistant – Early Childhood Education

Location: Nain, Newfoundland and Labrador

Full-time, Temporary

Job Opening ID: 10366

Temporary, Full-time

Commencing: June 3, 2019 until October 25, 2019

Deadline to Apply: May 17, 2019

PUBLIC POSTING

College of the North Atlantic has embarked upon an exciting pilot project designed to deliver the Early Childhood Education (ECE) Certificate program to participants in Northern Labrador. The college is currently seeking a dynamic, qualified Early Childhood Educator who is committed to assisting in the delivery of the ECE program while utilizing indigenized resources and materials. This position is under the supervision of the College of the North Atlantic (CNA) Campus Director – Happy Valley-Goose Bay (HVGB) Campus, and will be located at the Pigutsavik Centre in Nain.

DUTIES: The successful candidate will assist in the planning and delivery of practical instruction; assist in student evaluation; model appropriate skill sets for students during field placement; and other related duties associated with the project to help ensure a quality student-centered instructional environment.

QUALIFICATIONS: The successful candidate must have well-developed communication, analytical, conflict resolution, and organizational skills combined with the ability to work independently while establishing and maintaining effective working relationships is required. The successful candidate must possess the following: a Diploma in Early Childhood Education; a Level II Child Care Services Certification in preschool, school age and infant care; and minimally 1-year experience as part of the adult to child ratio in a licensed child care centre. Experience as an administrator of a licensed child care centre-would be considered a definite asset.

SALARY: Commensurate with qualifications and experience in accordance with College of the North Atlantic Faculty Collective Agreement.

Before commencing employment, the successful candidate will be required to provide:

- A clear Certified Criminal Records Check (issued by the RCMP) **OR** a clear Criminal Records Screening Certificate (issued by RNC);
- A clear Vulnerable Sector Records Check (issued by RCMP/RNC);
- A current and up-to-date record of immunization; and
- A standard level (two-day) diploma/certificate in first aid and CPR dealing with children.

Please apply online complete with resume at www.cna.nl.ca . Names of three professional references will be required as part of the interview process.

College of the North Atlantic is an Equal Opportunity Employer.

Candidates must clearly demonstrate in their resume that they meet all of the required qualifications. Failure to do so may result in a candidate being screened out of the competition.

For questions regarding this job opening, please contact Sarah Gaudon, Human Resources Consultant at sarah.gaudon@cna.nl.ca or by phone at (709) 643-7840.