



Program Developer – School of Engineering Technology & Industrial Trades

Location: To be determined

Job Opening ID: 10523

Permanent, Full-Time

Commencing: August 27, 2019

Deadline to Apply: July 31, 2019

INTERNAL POSTING

DUTIES: The successful candidate will be responsible to plan, develop, and organize instructional and evaluation material for programs in College of the North Atlantic's School of Engineering Technology and Industrial Trades. The incumbent will provide coordination and facilitation of program/curriculum research, design, and development; manage academic partner relationships with regard to program/curriculum development needs; provide curriculum development consultation to faculty and subject matter experts in order to facilitate the development of new courses/programs or to review and enhance existing courses; facilitate the course development process; ensure courses adhere to identified standards; complete standardized curriculum documentation ensuring quality and consistency; support accreditation and curriculum planning and development initiatives; collaborate with internal and external stakeholders; and assist in developing evaluation tools for assessing effectiveness of courses. Duties will include organizing and facilitating industry/stakeholder consultation sessions designed to capture industry input throughout the program development/review process. The incumbent will work closely with staff within the School of ETNR, including the Dean and other faculty members, and other Program Development staff within the College. Other related duties may be assigned as required. Travel and use of personal vehicle will be required.

QUALIFICATIONS: In this role, you will need to provide expertise in program and curriculum design to enhance programs and play a key role in the development of new programs within the School of Engineering Technology and Industrial Trades at College of the North Atlantic. The successful candidate must possess a thorough knowledge of engineering and/or natural resources education and practice; adult learning principles and instructional strategies; and accreditation and continuous improvement/quality assurance processes. Candidates must have the ability to work collaboratively with teams, displaying effective interpersonal skills and demonstrate the ability to be creative and innovative in course design and development. Candidates

must also demonstrate excellent written and verbal communication skills; possess strong research and analytical skills; work with a high attention to detail; and employ superior organizational skills including the ability to manage multiple priorities and meet tight deadlines. Candidates must have strong facilitation skills and be able to work independently

under minimal supervision. These qualifications would normally be acquired through the completion of a Degree in Engineering or Diploma in Engineering Technology supplemented with a Bachelor of Technology Degree or a Bachelor of Engineering Technology Degree supplemented by recent, relevant industry experience and experience in an instructional and curriculum development role. Candidates with a bachelor degree in an area related to programming in the natural resources cluster of programs, including, but not limited to the following: Bachelor of Science (B.Sc.) in Wildlife/Habitat Management ,Bachelor Natural Resource Management, Bachelor of Science (B.Sc.) with a concentration in Natural Resource Management/Habitat Management, Bachelor of Forestry (B.Sc.F) or equivalent credential, Bachelor of Applied Technology Geographic Information Systems, Bachelor Degree in Geographic Information Systems, or undergraduate degree with a specialization/concentration in Geospatial Applications, supplemented by recent, relevant industry experience and experience in an instructional and curriculum development role will also be considered. Other equivalent combinations of education and experience may also be considered. A Bachelor of Education (Post-Secondary) Degree and a Post-Secondary Instructor's Certificate would be considered assets.

SALARY: Commensurate with qualifications and experience in accordance with the College of the North Atlantic Faculty Collective Agreement.

College of the North Atlantic is an Equal Opportunity Employer

The successful candidate will be required to provide a recent Certificate of Conduct.

Please apply on line complete with resume at www.cna.nl.ca. University/College transcripts and names of three professional references will be required as part of the interview process. The successful incumbent will be required to validate qualifications with original transcripts, certificates, and/or related written documentation that clearly states the qualification.

Candidates must clearly demonstrate in their resume that they meet all of the required qualifications. Failure to do so may result in a candidate being screened out of the competition.

For questions regarding this job opening, please contact Iris Phillips, Human Resources Consultant at iris.phillips@cna.nl.ca or by phone at (709) 466 0254.