



## **Instructor – Orientation to Trades & Technology (OTT) Program (2 positions)**

Location: Bay St. George Campus - Stephenville

Job Opening ID: 11171

Part-Time, Temporary and Full-Time, Temporary

Commencing: January 6, 2020 to May 15, 2020

Deadline to Apply: December 10, 2019

### **PUBLIC POSTING**

#### **Job Information - Instructor**

**DUTIES:** The Personal Development Instructor for the Orientation to Trades and Technology (OTT) Program is responsible for the delivery of various components of the Personal Development section of the 19 week OTT program. Responsibilities include (but not limited to): developing lesson plans and course outlines for the Personal Development, Career Awareness, Women and Work, and Survival Skills components of the program; program delivery of these components; working with the students to determine their needs and address concerns; addressing problems of systemic barriers for women that may arise during the program; assist with program evaluation; work with the Coordinating Instructor of the OTT program and support program participants as they identify systemic barriers to women entering the resource sector and helping to create personal tools and supports to address these barriers; creating a supportive environment for women exploring the resource sector as a career option.

**QUALIFICATIONS:** The successful candidate must possess extensive knowledge of: the opportunities available to women in trades and technologies; current teaching/learning methods; strong communication skills; analytical and organizational abilities; as well as the ability to work effectively as a team member. Candidates must have strong commitments to a learner-centered approach to teaching and to learner success strategies. These qualifications would normally be acquired through a Bachelor's Degree in Education with major course work in the Social Sciences. Candidates should demonstrate an understanding of the systemic barriers women face in attempting to work in the resource sectors, with a proven ability to alleviate some of these barriers. An equivalent combination of training and experience may be considered. Previous experience working in a post-secondary environment will be considered an asset.

**SALARY:** Commensurate with qualifications and experience in accordance with College of the North Atlantic Faculty Collective Agreement.

College of the North Atlantic is an Equal Opportunity Employer. This competition is open to male and female candidates, but preference may be given to qualified female candidates, as per approval granted by the Human Rights Commission pursuant to Section 8 of the Human Rights Act.

The successful candidate will be required to provide a recent Certificate of Conduct.

Please apply on-line complete with resume at [www.cna.nl.ca](http://www.cna.nl.ca). Names of three professional references will be required as part of the interview process.

Candidates must clearly demonstrate in their resume that they meet all of the required qualifications. Failure to do so may result in a candidate being screened out of the competition.

For questions regarding this job opening, please contact Sarah Gaudon, Human Resources Consultant at [sarah.gaudon@cna.nl.ca](mailto:sarah.gaudon@cna.nl.ca) or by phone at (709) 643-7840